



PC - Site Inspection

16 Jun 2022 / Simon Pratt



Complete

Score	100%	Flagged items	0	Actions	0
Business					Palmac Electrical
Site Name					Carnaby Estate
Date / Time of Inspection					16 Jun 2022 08:19 BST
Inspection Carried Out By					Simon Pratt
Person(s) Seen					Andy McCarron
Contract Manager					Luke McCarron
Location					13 Kingly Ct, London, UK (51.5125807, - 0.13874999999999998)
Site Photo					

Activity and Arrangements	100%
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A - Documentary Controls	100%
1. Company Site Health and Safety File – Latest revision and in good order?	Meets Standards
	The Company Site Health and Safety File was on site and in good order with the documents required for the audit present on site and easy to locate.
2. Statutory Documents - H&S Law Poster / Safety Policy / Insurance Certificate displayed or available?	Meets Standards
	Site Statutory Documents were present on site, signed and displayed as required by the Safety Management system (SMS)
3. Construction Phase Plan present on site and up to date?	N/A
4. F10 present, displayed and up to date?	N/A
5. Training records present for operatives employed by company (including agency staff)?	Meets Standards
	The training records are present for operatives employed by the company (including agency staff)
6. First Aid Provision – First Aider & Box present – Accidents being recorded?	Meets Standards
	First Aid provision on site was sufficient for the works / staffing levels. A first Aid box is present on site. Accident are being recorded.
Has there been an accidents since the last Visit	NO
Has there been any Near Misses since the last Inspection?	NO
7. RA/MS packs present for all tasks on site. Sub-Contractor RA/MS assessed by management team? Signed by all relevant operatives?	Meets Standards
B - Managerial Controls	100%
8. Induction – Are inductions records up to date?	Meets Standards
Has an Induction been completed since the work Started?	YES
	
Photo 1	

when was the last induction	9 Jun 2022
Who was the Induction given by?	Luke McCarron
	Site Inductions are up to date
9. Short Duration Training (SDT) – Are SDT being held weekly?	Meets Standards
	
Photo 2	
Has a Tool Box talk been completed since the work started?	YES
When was the last TBT Completed	14 Jun 2022
What was the Topic?	Hot weather
Who Carried it out?	Luke McCarron
Is another TBT due?	NO
	Short Duration Training is being held weekly
10. Inspections – Are Weekly Site Manager's Inspections up to date?	Meets Standards
	Site Manager Inspections have been completed on a weekly basis as required by the Safety Management System (SMS)
Has an Inspection been carried out since the work started?	YES
When was the last Inspection carried out	14 Jun 2022
Is a Site Managers Inspection Due/Out of Date	NO
11. Inspections – Are Quarterly Contracts Manager's Inspections up to date?	Meets Standards
Has an Inspection been Carried out since the work started	YES
When was the last Inspection carried out	6 Jun 2022
Is a Contract Managers inspection due/out of date	YES
	Other
It was noted that weekly inspections and monthly inspections were both being completed by Luke rather than 2 different people. The purpose of the CM inspection is to act as a review of the weekly documentation completed by a senior manager.	
12. Is safety information being passed to sub-contractors? (Safety meetings, talks notices, passed to sub-cons, etc.)	Meets Standards
	Safety information is being passed to sub-contractors
13. Previous Report – Are Actions from the previous Site Reports closed out?	Meets Standards

	Actions from the previous Site Reports are closed out
14. Permits – Are Relevant permits being completed and filed? Are they being signed off?	Meets Standards
	Relevant permits are being completed, filed and signed off
15. PPE – Suitable stocks held on site? Relevant to the site hazards? Are issue records being completed?	Meets Standards
	Suitable stocks of PPE are held on site, relevant to the site hazards and records are being completed
16. Work equipment – Suitable for tasks performed? – Weekly – Daily inspections performed and recorded? – Thorough inspections up to date? PUWER? (PAT? See notes)	Meets Standards
	Plant Selection on site appeared to be adequate with no operatives observed to be using tools which were unsuitable for the task or which were badly maintained.
17. Edge protection – sufficient edge protection in place? Inspected?	N/A
18. Access equipment – Suitable for task / area? – Weekly inspections performed? – Thorough inspections up to date?	Meets Standards
	Working platforms were observed to be adequate for the works being performed with no operatives being observed to be struggling for access to their works.
19. Excavations - Suitable controls in place? - Daily and weekly inspections completed?	N/A
20. Welfare Facilities – Sufficient for workforce numbers? – Clean and fit for purpose?	Meets Standards
	Other
21. Lighting – Sufficient to allow access to work areas? – Trades providing task lighting for operatives?	Meets Standards
	Access lighting was found to be sufficient
22. Signage – Access / emergency signage in place, accurate and maintained?	Meets Standards
	Access and emergency signage was sufficient around the site to ensure personnel on site could navigate and find safety equipment as necessary.
23. Fire provisions – Sufficient fire points present on site? Extinguishers Inspected? Fire plan in place and displayed? Marked Escape routes, Fire Drill carried out?	Meets Standards
	Fire Precautions on site were found to be adequate

24. Access – Segregation of pedestrians and vehicles? Segregation between site and public?	Meets Standards
	Segregation on site were found to be adequate
25. Waste Management – Plan in place / required? Waste adequately managed on site?	Meets Standards
	The Site Waste Management Plan (SWMP) was in place and being adhered to.
26. Scaffolding – Suitable and sufficient, inspected and tagged	N/A
C - Physical Controls	100%
27. PPE – Are all Operatives wearing the correct PPE for the site and the tasks? Is it in good condition?	Meets Standards
	PPE Usage on site was in line with the site rules / RA/MS
28. Handling – Are Operatives moving, stacking and storing materials in the safest manner possible manner?	Meets Standards
	Handling of materials on site was observed to be adequate.
29. Materials Storage – Are materials stored so as to not block access? LPG, Petrol, Diesel	Meets Standards
	Material Storage on site was observed to be adequate.
30. COSHH Storage – Are hazardous chemicals and items being stored safely? Are Hilti shots being signed out?	Meets Standards
	COSHH storage on site was observed as compliant
31. Access – Are Operatives maintaining access? Cables tidy, works not blocking doors / corridors etc?	Meets Standards
  <p>Photo 3 Photo 4</p>	
32. Housekeeping – Are operatives keeping their work areas tidy?	Meets Standards
	Operatives were maintaining the site in good order with no obvious issues observed.
33. Waste Management – Are operatives dealing with waste per the site waste management plan?	Meets Standards
	Waste Management on site appeared to be adequate for the works being performed

34. Work Equipment – Is work equipment being used correctly by the Operatives? Is it in good condition? Is it PAT tested

Meets Standards



Photo 5



Photo 6

Work Equipment usage on site was observed to be in line with the site RA/MS with operatives using them in the correct manner.

35. Working Platforms – Are Towers, MEWPs, Trestles etc being used correctly? Are they in good condition?

Meets Standards



Photo 7

Working Platforms usage was adequate at the time of the inspection with all systems in use observed to be set up in the correct manner and being used in line with the manufacturer's instructions.

36. Access Equipment – Are Ladders and Hop-ups being used correctly? Are they in good order?

Meets Standards

Access equipment usage was adequate at the time of the inspection with all systems in use observed to be set up in the correct manner and being used in line with the manufacturer's instructions.

37. Noise Control – Are works being performed so as to minimise noise exposure?

Meets Standards

Noise controls were adequate for the works being performed

38. Dust Control – Are material cutting operations being performed so as to minimise dust exposure?

Meets Standards

Dust controls were adequate for the works being performed.

Are Covid -19 CLC Guidelines Compliant?

YES

Notes

Extra Notes

This report is based on a review of the site documentation in line with the current company Safety Management System (SMS).

This consisted of a review of the documentation generated since the previous inspection (inductions, TBTs, etc.) and a walk of

the site where company operatives are currently working.

Current works were reviewed based on the current site RA/MS pack and best practices of the industry. This inspection constitutes a "Snap Shot" of the works, documentation and general site standards and should be taken as evidence that all

operations or areas of the site were observed.

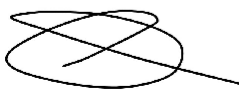
Findings were reviewed with the site manager at the time of the inspection and, where possible, a manager from the principal

contractor. Items highlighted in Yellow are actions to be completed and signed off by the identified manager in line with the time

scales identified at the end of this section

Sign Off

Name and Signature



Simon Pratt
20 Jun 2022 08:57 BST

Site Management System
Site Induction Record Form

BY SIGNING THIS SHEET YOU CONFIRM YOU HAVE RECEIVED THIS INDUCTION AND THAT YOU UNDERSTAND THE RISKS OF THE WORK AND THE SAFETY, HEALTH AND ENVIRONMENTAL STATEMENT AND ASSOCIATED DOCUMENTS FOR THIS SITE. FAILURE TO COMPLY WITH THESE DOCUMENTS MAY LEAD TO YOUR REMOVAL FROM SITE.

PRINT NAME	SIGNATURE	DATE RECEIVED
GALE WATSON	<i>[Signature]</i>	21/07/21
Drew Latham	<i>[Signature]</i>	16/07/21
Drew Roberts	<i>[Signature]</i>	29/05/21
Joshua Goodwin	<i>[Signature]</i>	17/06/21

Photo 1

Site Management System
Short Duration Training Record Form

Individuals (by completion of each short duration training session, the Site Manager should ensure each person enters their name in the table below)

Site Name: *Colindale*
 Training Session ID: *27*
 Date: *16/8/21*
 Person Doing Job: *[Signature]*
 Training Author: *[Signature]*
 Start / End Time: *10:00 / 12:00*

Print Name	Signature
1	<i>[Signature]</i>
2	<i>[Signature]</i>
3	<i>[Signature]</i>
4	<i>[Signature]</i>
5	<i>[Signature]</i>
6	<i>[Signature]</i>
7	<i>[Signature]</i>
8	
9	
10	
11	
12	
13	
14	

Site Manager's Signature: *[Signature]*

Photo 2



Photo 3



Photo 4

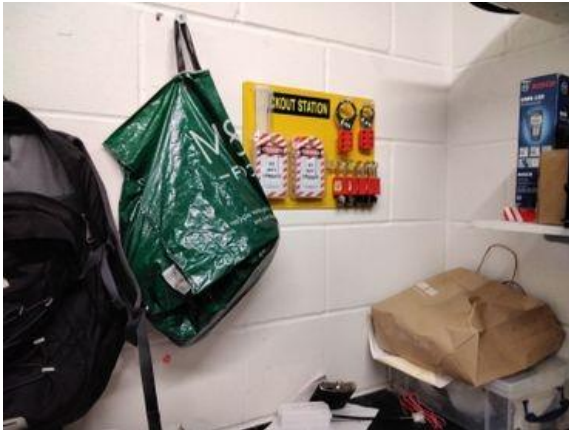


Photo 5



Photo 6



Photo 7